**嘉義市西區戶政事務所門牌編釘(證明)申請書**

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| **申請 人姓 名** | | | **(簽章)** | | | | | | | | | | | | | | **申 請 人**  **身 分** | **□房屋所有人**  **□房屋管理人**  **□房屋現住人** | | | **申 請 日 期** | | | | | **連絡電話**  **及聯絡人** |  | |
| **民國 年 月 日** | | | | |
| **身分證統號** | | |  |  |  |  | |  |  | |  | |  |  | |  |
| **住 址** | | | **嘉義市 里 鄰 路(街) 段 巷 弄 號之 樓之** | | | | | | | | | | | | | | | | | | | | | **證明書** | | **份** | | **規**  **費 元** |
| **受委託人** | | | **(簽章)** | | | | | | | | | | | | **國民身分證統一號碼** | | | | | | | **受 委 託 人 住 圵** | | | | | | |
|  | | | | | | |  | | | | | | |
| **申**  **請**  **項**  **目** | **□申請門牌編釘** | | | | | | **房 屋**  **地 點** | | | **里 鄰 路(街) 段 巷 弄 號之 樓之 邊** | | | | | | | | | | | | | | | | | | |
| **類 別** | | | **□建造執照 字第 號。**  **□未實施建管地建築物證明 字第 號。**  **□有人居住之違章建築。**  **□ 其他。** | | | | | | | | | | | | | | | | | | |
| **□請發門牌證明書** | | | | | | **門牌**  **號碼** | | | **里 鄰 路(街) 段 巷 弄 號之 樓之** | | | | | | | | | | | | | | | | | | |
| **□請發門牌整編證明書** | | | | | | **原編門牌號碼** | | | **里 鄰 路(街) 段 巷 弄 號之 樓之** | | | | | | | | | | | | | | | | | | |
| **整編門牌號碼** | | | **里 鄰 路(街) 段 巷 弄 號之 樓之** | | | | | | | | | | | | | | | | | | |
| **查編** | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **承**  **辦**  **人** | |  | | | | | | | | **股**  **長** | |  | | | | | | | **秘**  **書** |  | | | **主**  **任** | |  | | | |

**說明：一、新建房屋須於房屋主要結構完成後，始得申請編釘門牌，未領建造執照或未經核准建造之房屋，應以施工完畢，足以供人居住為要件。**

**三、申請增加編釘門牌號次者，應檢附建管單位核准變更使用執照或同意函，始得辦理增編門牌號數。**